



Job Description

The Snack Bar Employee is responsible for performing a variety of duties within a snack bar establishment which may include completing customer transactions, food preparation, cleaning the food processing and storage areas and maintaining inventory.

Responsibilities and Tasks

- Greets customers and take food orders; provide information about menus
- Look for opportunity to suggest "up-sell" products
- Operates cash register; receives cash payment from customer, accurately counting and providing change
- Assists with a variety of kitchen-related functions
- Follows proper food handling/food safety procedures to ensure consistent, high quality food preparation
- Clean and sanitize work station, equipment and stock areas, notably at times when customer business is slow
- Open or close Snack Bar when required
- Complete food safety documentation when required
- Follow cooking and food portion standards
- Maintain a favorable working relationship with all company employees to foster and promote a cooperative and harmonious working environment
- Maintain a professional image which includes adherence to proper appearance standards
- Other jobs as assigned to maintain the integrity of the Snack Bar and surrounding areas

Qualifications/Necessary Knowledge, Skills, and Abilities

- Demonstrates the ability to interact with the public and co-workers in a friendly, enthusiastic and outgoing manner
- Ability to bend, twist, and stand to perform normal job functions
- Will initiate activities that promote the cleanliness and appearance of the snack bar
- Ability to speak, read and comprehend instructions, short correspondence and policy documents, as well as converse comfortably with customers
- Ability to handle multiple tasks
- Cash handling and customer service experience preferred
- Able to work nights until 9pm and weekends

Accountabilities

- Knowledge and compliance of food safety procedures
- Customer service excellence
- Product integrity and portion size
- Professional appearance, attitude and work ethic

Job Type: Part-time